Notes for Applications to Stiftung Edith Maryon

A) Funding Areas:
We are able to accept funding applications relating to projects in the following areas:

contemporary visual and performing arts; public and architecture-related art; music and art therapy; medicine (particularly: complementary medicine and natural therapies); care of the elderly; education; agriculture and nutrition (particularly: biodynamic farming); endeavours to shape the social organism in line with Rudolf Steiner’s concept of “social threefolding”.

B) General Guidelines:
The following applies to all areas of funding:

1. Support is afforded primarily to Swiss-based projects, and in particular to ones based in Basel and the surrounding region. This geographical preference enables projects to be viewed, and if necessary supervised, by the staff of the foundation without incurring unreasonable expenditure.

2. No assistance is furnished for individual courses of education (including continuing and advanced education) or for projects being realized as part of vocational training courses, courses of study, places of training and education, and so forth.

3. Public appeals for donations will not be taken into consideration. Any application must make specific reference to the designated funding areas of Stiftung Edith Maryon.

4. Applications will be processed in the order received, and not according to urgency.

5. Retrospective support cannot be provided to projects that have already been carried out.

6. Applications for institutional support (e.g. subsidies for rental and operating costs, contributions towards procuring or maintaining infrastructure, other regularly recurring contributions, etc.) will be accepted only in exceptional cases. We recommend that such exceptions be clarified in advance (per e-mail).

7. As a general rule funding contributions amount to between 2,000.— and 4,000.— Swiss francs; more rarely, contributions up to 10,000 Swiss francs may be approved.

8. As a general rule Stiftung Edith Maryon considers any payments made to be subsidiary support within the framework of a more broadly based project financing scheme. These arrangements must be plausibly represented in a financing plan.

9. Any project that has been turned down once cannot be considered for a second time.

10. All applications must contain the following information (see below for additional funding-area-specific requirements):

   9.1. Contact data (name, address, telephone no., e-mail address)

   9.2. Letter of application, project description, budget, financing plan

11. Application periods: applications are accepted within either of the two 3-month periods below:

       1 March to 31 May, and 1 September to 30 November.

12. Applications may be submitted either by post or – preferably - by e-mail. Please observe the following instructions relating to the respective manner of submission:

   12.1. Postal submissions should be addressed to:

           Stiftung Edith Maryon
           Kulturförderung
           Gerbergasse 30 / Postfach 2108
           CH-4001 Basel
Documents should be submitted on A4-size paper. Since the material must be suitable for filing in ring folders: please refrain from elaborate binding (cardboard, plastic, spirals, etc.). In order to facilitate copying and scanning, paper clips (rather than staples) should be used.

If unable to present a typed application, handwritten applications will also be accepted. In such cases, care must be taken to ensure the legibility and clarity of submitted documents.

12.2. Submissions by e-mail should be sent to: gesuche@maryon.ch

Ideally, all documents, including the letter of application, should be grouped together in one PDF file (max. 5 MB). If possible, please avoid sending MS Office files.

C) Supplementary Funding Guidelines for Arts Projects:

1. Funding is provided to the production of contemporary visual and performing art. Exceptions: musical projects as well as festivals cannot be supported.

2. Artists realizing a project must possess the appropriate professional abilities/qualifications.

3. Funding for performing arts/music projects will generally be allocated only for production costs (but not for guest performances/tours/concerts).

4. Funding for visual arts projects is generally given for the exploitation (as opposed to production) phase.

5. In addition to the information specified above, applications must contain the following material in accordance with the particular branch of art:
   5.1. Director’s concept, dramaturgical concept, choreographic concept (artistic implementation, style, etc.)
   5.2. Exploitation concept, performance venue(s), exhibition venue(s)
   5.3. Mode of working
   5.4. Timetable
   5.5. CVs of participating artists
   5.6. Documentation (video/DVD, photographs, press reviews) of previous projects (if applicable)

D) Content-Related Evaluation Criteria:

Since all areas of contemporary life entail a degree of complexity that confronts individuals with ever-greater challenges to their ability to find solutions and establish a fertile relationship with the social environment, individual creativity in dealing with modern problems is an increasingly important factor in finding new ways forward. For that reason, Stiftung Edith Maryon is keen to promote creativity and imaginative powers of shaping the form of society.

As a result of this emphasis on positive cultural phenomena our funding of arts projects has come to concentrate, in the course of the years, on the process of creation. More specifically, we favour projects concerned with modes of creative production and with advancing the independent realization of artistic visions. Conversely, less priority is awarded to interpretations and productions of existing works.

Moreover, precedence is given to applications from young artists embarking upon their careers.

Funding in non-art-related areas focuses on innovative and sustainable projects displaying the strength to influence the potential future shape of society and our environment. Since initiatives of this nature often operate with a long-term time frame, Stiftung Edith Maryon endeavours to accompany and support over a longer period any projects deemed to be particularly appropriate to this goal.
Provided a project is compliant with the goals of the foundation, exceptions to the above guidelines may be granted on the suggestion of the Board of trustees of Stiftung Edith Maryon.

E) Work Steps:
1. Every application for support is evaluated according to the criteria described above. If a project is considered to be eligible for support, the foundation undertakes appropriate research in order to gain the most comprehensive possible picture of the planned project. Projects may be turned down directly if found, for formal or thematic reasons, not to meet the conditions or the goals of the foundation.
2. The staff member responsible for cultural promotion presents the applications received to the Board, thereby offering explanations and recommendations serving to assist that body in making a judgement. The decision on whether to provide support is taken by the Board.
3. Processing time: as a general rule, notification of a decision may be expected 6 to 8 weeks after receipt of the application (see B9 for application periods).
4. Arrangements regarding the mode of payment (e.g. one-off advance payment, payment in instalments, warranty to make up shortfalls, recurrent payments, etc.) as well as the mentioning of the foundation (with logo, without logo, etc.) will be made to suit the nature of a particular project.

Enquiries:
Enquiries by e-mail will be accepted at all times – please use the e-mail interface on our website: http://www.maryon.ch/foundation/en/e-mail/ (send message to “Cultural Funding”); telephone enquiries between the hours of 10 and 12 on Monday, Tuesday and Wednesday mornings.
Contact: Klaus Jensen
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